



Purdue Linux Users Group – Officer's Meeting
August 24th, 2010
LWSN B128

Present:

Casey Drummer	- President
Spencer Julian	- Vice President
Quinn Damerell	- Treasurer
Ravi Pareek	- Member
Jordan Kelly	- Member

Meeting Called to Order at 7:22 PM

Items On Agenda:

Meeting Format and Procedures	Utilizing Advisor
Distribution of Minutes	Freshmen Class Visits
ISO Library	Arranging Board Outside office
Book Library	Acquiring a Windowed Case
Key-fobs	Adverts, fliers, and chalking
Call-out Scheduling	
CS 191 Panel	

Meeting Format and Procedures

Meetings will primarily be run by the President, and will be deferred to other officers as needed. Meetings will be held on Tuesdays at 7pm in LWSN b128 unless otherwise announced.

Distribution of Minutes

Minutes will be posted on the board outside the office, purdueLug.org, and emailed to officers no more than 3 days after the last meeting

ISO Library

A library of Linux Distro Live CD's should be created.

Book Library

An android phone can be used as a barcode reader to archive our texts. No hurry, archive books as needed.

Key-fobs

Sepencer Julian needs one.
Talk to Kandace Walters
AA Casey Write the email to notify Kandace.

Call-out Scheduling

Possible dates, Tuesday/Wednesday 7th and 8th
LWSN Building
AA Casey Schedule a room/time for callout

CS 191 Panel

Bring something for people who ask/answer questions.

Utilizing Advisor

Send minutes to him, notify of events.

Freshmen Class Visits

AA Spencer, freshmen engineering
AA Quinn and Casey, freshmen CS

Arranging Board Outside office

Wal-Mart Trip for supplies

Acquiring a Windowed Case

AA Casey Talk to Kandace Walters about the case

Advertising with fliers and chalking

AA Jordan Kelly, Do it.
Plug stenciling business.

Items Not On Agenda (Meeting Addendum)

Dues – Quinn Damerell
Tshirts HvZ tshirts
AA Spencer Talk to Katie about mass production.
Moderating the Google Group
Checking google group and irc for participation
Plug website addition
Office hours, post to site, message board, monitor.
Engineering/CS contact for tech talks
AA quinn PESC research

Items On Next Call

Callout Advertising, running the event

Meeting adjourned at 8:06 PM

Next Call to Order:
August 31st, 2010
LWSN B128
7:00 PM

Action Item Summary:

Casey Drummer

Notify Kandace Walters of Spencer Julian's involvement in PLUG.
Schedule a room and time for the Callout Event.
Check get involved to verify Spencer's Position
Talk to Kandace Walters about case in hallway.

Spencer Julian

Research class visits for freshmen engineering.
Post Minutes to website.
Interleave IRC chat into website
Research t-shirt possibilities
Post office hours to website.

Quinn Damerell

Research PESC collaboration in events.

All Officers

Choose and announce office hours.

Jordan Kelly

Begin Making Stencils for sidewalk advertisement.